

# MEMORANDUM

File Classification: PO-GY-L1012-Mis  
RE3/EN3-199/2006 (IDBDOCS 745797)  
DATE: May 31, 2006

**To:** **Luis Miglino**  
Mission Leader, RE3/EN3

**From:** **Alvaro Llosa**  
Division Chief, RE3/EN3



**Subject:** **GUYANA.** Coastal Zone Flood Control Program (GY-L1012). Identification Mission. Terms of Reference.

The Mission for the above-mentioned project, will take place according to the following terms of reference:

1. **Country:** Guyana
2. **Supervisory division:** RE3/EN3
3. **Date of departure and length of mission:** June 4-14, 2006 for 10 days.
4. **Members:** The mission will comprise: Henry Moreno (RE3/EN3); Yvon Mellinger (RE3/EN3); Efrain Rueda (RE3/EN3); Javier Grau (COF/CGY); Victor Ponce (Consultant); and Luis Miglino (RE3/EN3), who will preside it.
5. **Purpose:** The mission's objectives are: (i) further discuss with the Government of Guyana (GOGY) the purpose and preliminary components of a Flood Control Program, to be financed by the Bank, to address the short, medium and long-term flood problems in Guyana's coastal regions; (ii) to prepare the draft terms of reference (TOR) for the necessary feasibility studies (technical, economical, environmental, institutional and financial), to be financed by the GEF project being prepared by the World Bank; (iii) to reach an agreement with the GOGY and the World Bank regarding the final TOR; (iv) to discuss and agree with the World Bank Mission the coordination aspects related to both operations; and (v) to further discuss the Program with other potential donor agencies that are active in Guyana.
6. **Outputs:** The expected mission outputs are: (i) information required to prepared the Project Outline Document; (ii) TOR for the necessary feasibility studies; and (iii) coordination mechanisms with the World Bank.

Luis Miglino (Mission Leader): To supervise the environmental aspects of the Program, particularly those related to the preparation of the TOR for the socio-environmental impact assessments, to coordinate the mission and to lead the discussions with other donor agencies.

Henry Moreno (Engineer): To supervise the Program's technical aspects and financial sustainability, particularly those related to the preparation of the TOR for the required technical feasibility studies.

Efrain Rueda (Economist): To supervise the Program's economic aspects, particularly those related to the preparation of the TOR for the required economic feasibility studies.

Yvon Mellinger (Institutional specialist): To supervise the Program's institutional aspects, particularly those related to the preparation of the TOR for the required legal/institutional feasibility studies.

Javier Grau (Sector specialist): To support the mission in all contacts with Government authorities, particularly those necessary to prepare the TOR for the legal/institutional feasibility studies.

Victor Ponce (Consultant): To assist the mission regarding the identification of the key issues to be addressed in the Program and in the preparation of the draft TOR for all the feasibility studies.

7. **Correspondence:** The mission chief will sign all correspondence that may have to be sent to local authorities.
8. **Relations with Country Office:** The mission will coordinate closely with the COF.
9. **Contacts with other organizations:** The mission will try to establish contacts with national and international organizations that can contribute relevant information or opinions about the project.
10. **Inquiries and reports:** The mission chief will keep headquarters duly informed through the respective division chief. At the end of the mission, he will prepare and sign an aide memoire. A representative of the local counterpart will also sign the aide memoire. Upon his return, the mission chief will prepare the mission report.
11. **Debriefing of mission:** Should take place within (5) working days of return of mission.
12. **Administrative instructions:** The mission will observe all norms contained in the Administrative Manual, sections AM-502 y AM-502-1.

c.c.	C. Gomez Fabling, RE3/DEP	M. Berger, RE3/OD6	Y. Mellinger, RE3/EN3
	D. Currea, OD6/CHF	E. Armendariz, RE3/OD6	E. Rueda, RE3/EN3
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